

Minutes of Marston Parish Council meeting held on 14th June 2023

The meeting opened at 18:59

**Present**:

Parish Cllrs; Chair M Potts (MP), Phil Carter (PhC), Angela Johnson (AJ), Ian Stanley (IS), Dave Collier (DC), Amanda Nixon (AN) and Margaret Peake (MPe)

Clerk: Caroline Constable (CC)

**Apologies**:

Apologies received from Ward Cllrs Lynn Gibbon (LG) and Phil Marshall (PM)

**Declarations of interest:**

There were no declarations of interest

**Dispensations:**

There were no dispensations

**Public Forum:**

No members of the public present

**Minutes:**

The minutes from the parish council meeting of 17/05/2023 were agreed and approved.

**Actions from previous meeting:**

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|  | Action | Assigned to | Actioned |
| 1 | Send letters to companies whose HGV’s have been using Ollershaw Lane | CC | √ |
| 2 | Order new chairs | CC | √ |
| 3 | Send list of problems on roads to Phil Marshall | CC | √ |
| 4 | Put together an agenda for NP meeting | CC | √ |
| 5 | Look at funding for defib’s | ALL | On going |
| 6 | Send donation/sponsorship letter to local companies | CC | √ |
| 7 | Produce an agenda for meeting with highways about the triangle | CC | Waiting on a new date from Andy Hamman |
| 8 | Chase CW&C about Marston Footpath 7 | AJ | √ see agenda item 3.d. |
| 9 | Remove Fernlea Road Parking issues from agenda | CC | √ |
| 10 | Contact exercise instructor | AN | √ |
| 11 | Article for MM asking residents for contributions | IS | √ |
| 12 | Create flier to advertise the hall rental | IS | Proof produced, all agreed with a few tweaks |
| 13 | Print fliers | CC | To be done |
| 14 | Distribute fliers | AJ | To be done |
| 15 | Update contacts for hall hire – website/noticeboards | CC | √ |
| 16 | Update MM with new contacts for hall hire | IS | √ |
| 17 | Place exercise of public rights notice in noticeboards | CC | √ |
| 18 | Purchase thank you cards | PhC | √ |

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|  | Agenda Point | Assigned to.. |
| **1** | **Parish Cllr Reports**AN- Warrington CAT9 buses been seen driving through village again. Clerk will write to them asking them to add a stop | CC |
| **2** | **Ward Cllr Reports**No ward cllrs present and no update received |  |
| **3** | **Progress Reports**1. Neighbourhood Plan

Had first meeting on 12/6. 3 residents attended along with CC, IS & AJ. Had a constructive meeting defining the constitution and tasks to be done before next meeting. Next meeting scheduled for beginning of September. Article to be placed in MM. Sadly one of the residents pulled out and so we need to be pushing for involvement from other residents1. Defibrillators

Letters to be sent out (awaiting on stamps) to local businesses asking for donations/sponsorship. Cllrs confirmed they had a couple of interested parties who wished to do the training and they could do a 3pm training session. All agreed to ask for a date towards the end of July (not 25th). Clerk to email Simon/Nikki Tate1. Triangle

Planning meeting with Andy Hamman of Highways postponed last month still awaiting news from him. Clerk to chase1. Marston Footpath 7

Local resident informed AJ that 20club had put a gate in the pathway at the Marston end. AJ talked to secretary of the club and they gave AJ a key. Peter Atkinson has now left CW&C, AJ has contacted LG for another contact. AJ to arrange a meeting with CW&C, PC & 20club when a new contact has been identified1. MP surgery

Date arranged, interested parties will be informed1. Higher Marston Play Area

New edging boards and bark chippings have been installed1. Exercise Sessions

Sessions starting 15th June. Instructor being paid £40 and we are charging £4 per person per session so to break even we need 10 attendees. Clerk advised that to cover costs of using hall 13 attendees needed. Attendance will be monitored. AN sent copy of instructors Liability Insurance to clerk, it runs out 9th July so renewed copy will be needed1. Marston Murmurs

Full colour issue will start with July at a cost of £211.051. Hall Marketing and Management

Mock up for flyer produced and with a few tweaks will be produced as soon as possible. | ISCCCC |
| **4** | **FINANCE****Invoices received & cheques created:**  1. Clerks Purchases & Reimbursements including 3 chairs (£230.22), ribbons (£44.97), paper (£8.30), envelopes (£5.99)

 Travel/ etc… £324.16 total chq no.1441 Clerks Salary 25.5 hrs @ £15.41ph - £ 392.95 Chq no. 14421. Itseeze website/email May 2023 - £57
2. Williams Design & Print – May Newsletter (D010151) – £167.50 chq 1433
3. Waterplus £6.47 taken on 6/6/23
4. Scottish Power £74.54 to be taken on 18/6/23
5. Firequeen – fire entinguisher service - £97.31 chq 1443
6. Cleaner – 21/5-11/6 4 wks total £40
7. Booking - 21/5-11/6 4 wks total £40

 £ 80 to Angie chq no 14401. Rent:

 Penguin Group 15/5 £2518/5 £20 31/5 £20 7/6 £20 total £85 Mind, Body & Spirit 16/5 £20 30/5 £20 total £40 Scarlet Revolution 21/5 £20 4/6 £30 total £50 £ 175 in totalCoffee Morning donations £76.26, refreshments £18.24Josh – exercise instructor £40 cash paid (taken from donations) |  |
| **5** | **Correspondence**1. Planning Application 23/01501/FUL – 114 Ollershaw Lane – retrospective appl. For external cladding & front first floor Juliet balcony – comment due date 13/6 so cllrs canvassed via email – no objections
2. Email from Freedom Fibre – grant for ‘good & green projects’
3. Email(s) 20club/AJ – footpath no.7
4. Email from CW&C – Licencing Policy
5. Email from resident (via MP) – higher marston play area
6. Email from Lynn Gibbon – re above
7. Email from Lynn Gibbon – pothole template
8. Email from chalc – chalc Motion guidance
9. Email from PCSO Wiggins – June report
10. Email from Highways – Dark Lane temp. closure – as part of discussion cllrs commented on Ward Cllrs drive through with Highways new boss. Clerk to email PM for an update. Also a road closed sign was placed on Marston Lane but PC had not been informed. Clerk to contact Highways asking why we don’t seem to be informed about all road closures/works
11. Email from Cheshire Community Action – Environmental Sustainability
12. Email from CW&C – ‘Feed the family for less’ workshop
13. Email from Crime Commissioner – Waste Crime
 | CCCC |
| **6** | **Any other business**No further business |  |

Confirmed date of next meeting, 12/07/2023

Meeting closed at 20:46

Abbreviations: pc (parish council), cllr (councillor), cllrs (councillors), cllrs’ (councillors’), cllr’s (councillor’s), CW&C (Cheshire West and Chester), MM (Marston Murmurs), MPC (Marston Parish Council)