

Minutes of Marston Parish Council meeting held on 21st April 2021

This meeting was held virtually using Google Meet

All councillors were sent an invitation email at 6.30pm with a link to ‘Join’ the meeting. Clerk ran the meeting and accepted all join requests

The meeting opened at 19:01

**Present**:

Parish Cllrs; Chairman M Potts (MP), Phil Carter (PhC), Amanda Nixon (AN), Angela Johnson (AJ), Ian Stanley (IS)

Clerk: Caroline Constable (CC)

**Apologies**:

Apologies received from Cllr Dave Collier and Wrd Cllrs Lynn Gibbon, Norman Wright and Phil Marshall

**Declarations of interest:**

There were no declarations of interest

**Dispensations:**

There were no dispensations

**Public Forum:**

There were no requests from the public to join the meeting

**Minutes:**

The minutes from the parish council meeting of 10/03/2021 were agreed and approved.

**Actions from previous meeting:**

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| |  |  |  |  | | --- | --- | --- | --- | |  | Action | Assigned to | Actioned | | 1 | Visit Higher Marston play area and check out building work going on at properties adjacent to the play area | PM | Carry forward – not available | | 2 | Contact Steven Bentley regarding heritage sign at top of Ollershaw Lane | MP | See agenda item 3a | | 3 | Add notice to MM regarding starting of coffee mornings | CC | √ | | 4 | Add notice to MM regarding baby/toddler group | CC | √ | | 5 | Look for tarmacking contractors | ALL | Received contact from cllr AJ, CW&C also announced new grant scheme. Will look for another quote and apply for grant | | 6 | Contact Ward Cllr LG regarding shed for housing of flood equipment | CC | √ | | 7 | Complete signatories form for Natwest | CC | √ | | 8 | Contact Pickmere Residents Association | AJ | √ | | 9 | Contact Ward Cllrs regarding residents concerns re planning application 20/03395/FUL | CC | √ application approved | | 10 | Contact contractor re fire door accepting quote | CC | √ | |
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|  | Agenda Point | Assigned to.. |
| **1** | **Parish Cllr Reports**  Cllr AN – Peter Elliot has now completed the fencing around the LPG tank. He will be submitting an invoice. Clerk stated invoice received and is included in this month’s payments  Cllr MP – received an email from the Royal British Legion fundraising team offering lamppost poppies at £5 a piece. Cllr’s agreed to purchase 20 for locating along Ollershaw Lane and Marston Lane. Clerk to contact RBL  Cllr AN – planning on visiting local charity shop to see what kind of bookcases are available to put in the church hall. Cllr’s agreed a budget of upto £50 for purchasing on the spot. If bookcases are over this cost, purchase will be reconsidered next meeting | CC  AN |
| **2** | **Ward Cllr Reports**  There were no Wrd Cllr’s present. However, Cllr LG sent an update:  Police & Crime Commissioners election 6/5/21  Waste Consultation – over 15K responses – awaiting decision  Flood Reaction Action Group (FRAG) still not met  Head of Highways – left – interim head in place – recruiting for new candidate – post will then be at Director level  Streetscene merged with Highways – work brought in house  COVID Outbreak Board still meeting – figure now show 10 in 100K cases  Appeal for refusal of Agricultural Building behind Salt Barge pub received – see correspondance |  |
| **3** | **Progress Reports**   1. Scarecrow Competition – apart from PC scarecrow, only one entrant received so far. Another notice to be placed in MM and on facebook 2. Heritage Signpost – Steven Bentley from highways contacted – no budget for repairing such signposts – grants are available – cllr IS in communication with Allostock PC who are in process of repairing their heritage signs. Will await further information 3. Cenotaph Repair – repair scheduled for last week in May first week in June 4. Tarmacking Car Park – cllr AJ sent another contact. Clerk to obtain a quote. CW&C also offering further grants. Clerk to apply. 5. Fire door – clerk send notification of acceptance of quote. Contractor awaiting stock. Clerk to chase 6. Re-opening of Hall – easing of lockdown will allow possible re-opening of hall for hirers after government update on 17/5/21. Cllr’s discussed ramifications of opening. All were in favour of resuming hires and weekly coffee morning. A risk assessment will need to be completed before each use and a copy will be given to all hirers. Final decision will be made after 17/5/21 update. | CC  CC  CC |
| **4** | **Finance**   1. Accounts sign-off – Cllr MP checked bank reconciliations and signed off 2. 2020-2021 Accounts – discussed year end results. Current account balance £10966.66, business account £10476.90   Need to look at spending surplus asap   1. Adding Cllr AN as signatory, removing Chris Anthwal – documents now created and will be sent to bank   ***Invoices received & cheques created*:**   1. Clerks Purchases and Expenses - £46.74   Clerks Salary 28 hrs @ £15.41ph - £431.48  Total payable £478.22 Chq no. 1284   1. Fire queen – statement 12/3/21 showing overdue payment - £295.99 chq 1273 sent and taken 30/3/21 2. Scottish Power - £245.03 taken 26/3/21 (tax year 2020/2021) 3. Cheshire West & Chester Non Domestic Rates Bill - £0 4. Cheshire West & Chester precept payment 6/4/21 £12000 5. Chalc membership renewal £156.60 chq 1281 6. Zurich International – Insurance renewal £520.20 chq 1283 7. Williams Design & Print – newsletters for April £136.80 chq 1282 8. Peter Elliot – erection of fence around LPG tank -£290 chq 1285   ***Rent received*** *(via Cllr CA):*  No rent  ***Cleaner***  4 weeks 21/3/21-11/4/21 £40  ***Invoices received from Bookings agent***  4 weeks 21/3/21-11/4/21 £40  £80 chq no. 1280 | CC |
| **5** | **Correspondence**   1. Planning Application 21/01392/CAT – 8 Field Maple Avenue, Ashwood Park – Trim & shape overhanging tree – clerk and Cllr AN to visit site and ascertain problems & resident’s intentions 2. Email from Secretary of Ashwood Park’s Residents Association regarding conservation area – Cllr AN sent information regarding conservation 3. Planning Application 21/01078/FUL – 34 Manor Avenue – Single storey extension – no objections 4. Email from Hourglass Charity – support of vulnerable older people – looking for opportunities to raise awareness – may be beneficial to some of our elderly residents – clerk to contact asking them to attend a coffee morning 5. Email from Keep Britain Tidy – Great British Spring Clean – signup – agreed to take part as part of regular clean up activities 6. Email from Chalc – Local Emergency Response to recent flooding 7. An inquiry is to be held on 27/4/21 for Appeals against refusal for planning application 18/04924/AGR and enforcement against building of agricultural buildings on land behind Ollershaw Lane without planning permission. Parish council objected to original planning application and support CW&C’s enforcement, council to reiterate objections and support – cllr’s still opposed to any further buildings in that area and clerk to send reiteration of original objections | CC/AN  CC  CC |
| **6** | **Re-start of face-face-meetings**  Inline with ending of the temporary suspension of face-to-face meetings next parish council meeting must be held face-face (any dates after 8/5/21). A risk assessment will need to be completed (clerk has created one) and chairs and tables will need to be spaced to maintain social distancing. Cllr PC to arrange room before next meeting on 12/5/21 | PC |
| **7** | **Police & Crime Commissioners Election**  Election on 6/5/21. Hall hired out for voting. Cllr PC to open building and then close afterwards. CW&C has sent a risk assessment and PC will need a risk assessment to be completed beforehand. Clerk to liaise with Cllr PC to organise before 6/5/21 | CC/PC |
| **8** | **Any other business**  Annual Parish Meeting due in May. It was agreed to hold meeting before next parish council meeting on 12/5/21. Residents will be asked to stay away but will be asked for comments that can be included in yearly statement. Clerk to add to MM | CC |

Confirmed date of next meeting, 12/05/21 & Annual Parish Meeting to be held immediately before (Annual Parish to start at 6.30pm so all cllr’s to be at hall beforehand)

Meeting closed at 20:04

Abbreviations: pc (parish council), cllr (councilor), cllrs’ (councillors’), cllr’s (councillor’s), CW&C (Cheshire West and Chester), MM (Marston Murmurs), MPC (Marston Parish Council)